

C.Tech./C.E.T. Membership Application

Association of Science and Engineering
Technology Professionals of Alberta
1600, 9888 Jasper Avenue NW
Edmonton, AB T5J 5C6

Criteria

- Graduate from an applied science, engineering, or information technology program at a technical institute or college
- Minimum of two years' acceptable technical experience. A minimum of nine months of experience must be at the technologist level for certification as a C.E.T.
- Demonstration of at least three (3) competency benchmarks for C.Tech., and at least five (5) competency benchmarks for C.E.T.
- Completion of the ASET Professional Practice Exam
- Review and approval by the ASET Board of Examiners

Application Process

(Visit the [C.Tech./C.E.T. Membership page](#) for further details and required supplemental forms)

A. Applicants within Alberta

1. Submit a completed application form with the appropriate fee.
2. Submit original academic transcripts.
3. Submit a current job description signed by a supervisor.
4. Submit a current resume.
5. Complete an ASET Applicant Reference Request Form to provide three (3) work related references.
6. Complete a competency checklist appropriate to the applicant's discipline and have it signed by a supervisor.
7. Successfully complete the ASET Professional Practice Exam.
8. Applicants who are not graduates of a program delivered in English will be required to demonstrate English language proficiency as part of the application process for C.Tech. and C.E.T.

B. Applicants from Outside of Alberta

1. Complete the requirements specified in **Section A**.
2. Submit a career dossier, such as program course descriptions, a technical report, work samples, or any other documentation, to support the applicant's competency checklist.

C. International Applicants**

1. Complete the requirements specified in Sections A and B.
2. Submit a basic assessment completed by the International Qualification Assessment Service (IQAS) or another assessment service with membership in the Alliance of Credential Evaluation Services.
3. Submit a copy of a valid work permit, if applicable, to demonstrate lawful entitlement to work in Canada.

***International applicants are eligible to apply for provisional certification before arriving in Alberta. If granted provisional certification, you may use the designation C.Tech.(Provisional) or C.E.T. (Provisional) in Alberta until you submit documentation demonstrating that you are a Canadian citizen, permanent resident, or have a valid work permit and successfully complete the ASET Professional Practice Exam. Once you have completed these requirements, you are eligible for full certification as a C.Tech. or C.E.T. These requirements must be met within one year of being granted provisional certification by the ASET Board of Examiners.*

Once ASET has received your application form, fee and supporting documentation, your application will be forwarded to the Board of Examiners for review. The decisions of the Board of Examiners are sent out by mail to applicants within 4 weeks of the meeting date.

Applications will be kept active for a period of one year. Should the time frame to certification exceed one year the applicant may be required to reapply.

For more information, visit www.aset.ab.ca or contact the registration department at registration@aset.ab.ca.

p: 780.425.0626
f: 780-424-5053
tf: 1.800.272.5619
registration@aset.ab.ca

The logo for the Association of Science and Engineering Technology Professionals of Alberta (ASET) is located in the bottom right corner. It features the word "ASET" in a bold, white, sans-serif font, set against a blue background that is part of a larger decorative wave graphic at the bottom of the page.

Personal Information

Legal Name:

First Name _____
Middle Name _____
Last Name _____
Preferred Name _____
Former Last Name if applicable _____
Male / Female _____
Date of Birth _____
Current ASET # (if applicable) _____

Home Address:

Apt. / Suite/ Unit # _____
Street _____
City / Town _____
Province _____
Postal Code _____
Ph _____
E-mail _____

Work Address:

Employer Name _____
Apt. / Suite / Unit # _____
Street _____
City / Town _____
Province _____
Postal Code _____
Ph _____
E-mail _____

Please forward all correspondence to :

Home Work

Discipline in which I am seeking registration (please see [website](#)) _____

I am applying for membership as:

- C.Tech. Professional Designation
- C.E.T. Professional Designation
- Membership Reinstatement
- Membership Reclassification (C.Tech. to C.E.T.)

Please note: Eligibility to apply for C.Tech. or C.E.T. cannot be confirmed until official transcripts are reviewed by ASET staff.

Technical Post Secondary: _____

City/Country: _____

Dates of Attendance: _____

Diploma/Grade achieved: _____

Type of Program:

- Two-year technologist program
- Two-year technician program
- One-year technical program
- Apprenticeship program
- Military program

I wish to write the Professional Practice Examination in:

- Calgary Edmonton

Good Character and Reputation

As part of your ASET application, section 13(1)(b) of the *ASET Regulation* requires anyone who applies to be enrolled as a regulated member (C.Tech. or C.E.T.) must be of good character and reputation.

Please complete the declaration related to demonstration of character and reputation below:

Checking YES to any of the following questions will not necessarily disqualify you from membership in ASET, and you may be contacted by staff to provide further information. A false statement or misrepresentation may disqualify you from registration or initiate a further investigation.

1. I have pleaded guilty or I have been found to have committed any of the following (answer "YES" only for conduct for which a pardon has NOT been granted):
 - a. An indictable offense or summary conviction offense under any Act of the Parliament of Canada or any Act in any province of Canada?
 Yes No
 - b. Unprofessional conduct or unskilled practice by any Canadian professional organization or agency?
 Yes No
 - c. Unprofessional conduct or unskilled practice by any other Canadian professional licensing body?
 Yes No
 - d. Negligence due to unskilled practice of engineering or geoscience in a civil action?
 Yes No
 - e. Academic misconduct?
 Yes No
2. I have pleaded guilty, or I have been found to have committed conduct, outside of Canada and similar to any of the conduct described in Question 1 (answer "YES" only for conduct for which a pardon has NOT been granted).
 Yes No
3. I am aware of an investigation or proceedings currently pending against me in respect of conduct described in Question 1 or 2.
 Yes No
4. I have had a civil judgement against me relating to fraud.
 Yes No
5. I have disobeyed an order of a court.
 Yes No
6. I have been, or am currently, the subject of a suspension or undertaking, or have otherwise had restrictions placed upon my practice of engineering or geoscience by a governing body of the applied science and engineering technology profession outside of Alberta.
 Yes No
7. I have been refused registration as a member of any other Canadian applied science and engineering technology professional licensing body or I have an application for membership that is still pending.
 Yes No
8. There are events, circumstances or conditions, other than those mentioned above that are potentially relevant to my competence to practice applied science and engineering technology, including, without limitation, circumstances relating to chemical or substance abuse.
 Yes No
9. Do you use any other name than what you have indicated on your application?
 Yes No

Payment and Declaration

Residency Requirement

Select one:

- I declare that I am a Canadian citizen or permanent resident
- I declare that I am legally entitled to work in Canada (please provide a copy of a valid work permit)
- I am applying from outside of Canada and do not yet meet the residency requirement

Signature of applicant _____

Date _____

Payment of Application & Exam Fees

Please refer to the [ASET Fees and Dues page](#) for current information on application fees and membership dues.

Cheque or money order enclosed

OR bill my

Visa Mastercard American Express

Card number _____

Expiry date _____

Authorized signature for credit card payment

Cardholder will pay to the Issuer's agreement with the cardholder

Please note: Credit Card charges for the *Application Fee* and *Professional Practice Examination* will be processed on the same transaction.

ASET Privacy Statement / Consent

ASET maintains address information of all members to keep them informed on pertinent issues, to prepare annual invoices and to verify membership to outside organizations or individuals. ASET ensures that this information is secure and that the privacy of members is respected. On occasion, membership mailing information is made available to suppliers of ASET member benefit programs of other organizations to provide members with information pertinent to their careers. These one-time-use agreements are strictly limited by contract for specific, ASET-approved promotions. Member e-mail addresses are never provided to outside organizations or individuals.

If you wish to be excluded from such mailings, please contact ASET or check the box below.

- Please remove my name from all lists provided to outside organizations for the purpose of marketing ASET member benefit programs or other professional development information.

Declaration:

I certify that the information provided on this form is complete, true, and accurate to the best of my knowledge and that all documentation included in support of my application is authentic. I reaffirm that I will abide by the Engineering and Geoscience Professions Act, Professional Technologists Regulation, and ASET Code of Ethics.

Signature _____

Date _____